



# Table Top Advertisement Application Form 2009-2010

## Dining Services

1. Approval is required for placement of Table Advertisements by WU Dining Services. Please mail your application and sample of advertisement to **Laura Streckfuss, Campus Box 1103**, or e-mail sample and all required information to: **[laura.streckfuss@wustl.edu](mailto:laura.streckfuss@wustl.edu)**.
2. Applications should be submitted for approval at least one week in advance.
3. Approvals will only be granted for events or activities that are sponsored by a University School or Department, or a Student Union recognized group.
4. Size must be 216mm (h) X 93mm (w). (Send a sample with application form.)
5. The name of the sponsoring group must appear on the advertisement.
6. Table Top Advertisements will be displayed from Monday morning through the end of the day on Sunday. (Seven day maximum.)
7. WU Dining Services will place approved advertisements.
8. No advertising for political candidates or issues will be approved.

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*Please Print Clearly!*

Sponsor: \_\_\_\_\_ Event Name: \_\_\_\_\_

Contact person: \_\_\_\_\_ Week Requested: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

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Description of Event/Activity:

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Dining Location Requested:

Bear's Bakery & Grill (6)

Dains Dining Commons (30)

Hilltop (6)

Northern Bites (5)

Ursa's (14)

Village (30)

West Campus Café (5)

Wohl Dining (50)

Note: The above numbers are for half the displays in each location.

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Date Received: \_\_\_\_\_

Approved By: \_\_\_\_\_ Date Approved: \_\_\_\_\_